CALL FOR PROPOSALS

Explosive Ordnance Risk Education (EORE) in the West Bank

CFP Reference

No.PSE/UNOPS/UNMAS/CFP/001/25216/2026

CFP document issue date[1] **November 13, 2026**

[1] GUIDANCE:
1. A CFP announcement shall be made at least 21 calendar days, excluding the issue date and including the closing date.
2. The grant authority may authorize a shorter announcement period (e.g., in emergency situations). However, a justification for waiving the requirement of an announcement period of 21 calendar days should be documented and kept on file, and it should describe the reasons for the shorter announcement period and explain how fair competition will be met, despite the shortened announcement period.

Reference: Inviting Proposals - Requirement #7
https://docs.google.com/document/d/1AwKv3WKYjRK9fimlZIaNvTzOVzAt5rtkTcGdkPoP0sM/edit?usp=sharing

1. PARTICULARS

1.1. UNOPS Project Objective(s)

The overall objective of this grant is to strengthen the awareness and protection capacities of vulnerable communities, particularly children and youth, across the West Bank by expanding access to accurate, inclusive and context-specific Explosive Ordnance Risk Education (EORE). Through a combination of community-based engagement, educational and creative activities, and multimedia communication, the grant aims to improve knowledge of explosive ordnance risks, promote safer behaviours, and strengthen the role of local organizations in disseminating life-saving EORE messages in coordination with UNOPS/UNMAS.

1.2. Background, Rationale and Objectives of the Grant/funding

The presence of explosive remnants of war (ERW) and other explosive ordnance (EO) continues to pose risks to civilian populations in the West Bank, particularly children, youth and communities living in or accessing areas affected by explosive ordnance contamination. Ensuring that at-risk populations have access to accurate, timely and accessible Explosive Ordnance Risk Education (EORE) is essential to strengthening their ability to recognize potential threats, avoid dangerous items and locations, and report suspected explosive ordnance through appropriate channels.
To expand the reach of EORE across the West Bank, this grant will engage qualified local organizations and community-based networks to deliver awareness activities directly within communities. Working through local community structures will help ensure that EORE messages reach a wider audience, including vulnerable groups and populations with limited access to formal awareness-raising activities.

The grant will support a combination of structured in-person Explosive Ordnance Risk Education (EORE) Conflict Protection and Preparedness-(CPP) sessions and interactive and creative learning approaches, including visual aids, storytelling, educational games and theatre-based activities. These will be complemented by multimedia awareness campaigns through podcasts, radio spots, social media and promotional videos, as well as the development, production and distribution of educational materials.

Through these complementary approaches, the grant aims to broaden community outreach, increase public awareness of explosive ordnance risks, and encourage the adoption of safer behaviours. All activities and materials will be implemented in coordination with UNOPS/UNMAS and will use EORE messages and content approved by UNOPS/UNMAS.

1.3. Targeted Impact of the Grant/funding

The targeted impact of this grant is to increase awareness of explosive ordnance risks and promote safer behaviours among vulnerable communities across the West Bank, particularly children, youth and other at-risk groups.

Through community-based EORE-CPP activities, creative educational initiatives and multimedia awareness campaigns, the grant aims to expand the reach of life-saving EORE-CPP messages and ensure that they are accessible to a wider range of community members, including those who may not be reached through formal educational settings.

The grant is expected to improve beneficiaries' knowledge and understanding of explosive ordnance risks, strengthen their ability to recognise potential threats, avoid dangerous items and locations, and report suspected explosive ordnance through appropriate channels. It will also encourage greater community engagement in sharing accurate safety messages and promoting safer practices.

Ultimately, the grant seeks to contribute to safer and more informed communities across the West Bank by expanding access to accurate, inclusive and context-specific EORE-CPP.

1.4. Scope of the grant/funding

The scope of this grant focuses on expanding access to life-saving Explosive Ordnance Risk Education (EORE) and Conflict Protection and Preparedness (CPP) across the West Bank, targeting children, youth and vulnerable communities with locally driven, inclusive and engaging awareness activities.

The grant will support the implementation of the following four interconnected components:

- **Community-Based EORE Sessions**
  Design and deliver tailored EORE-CPP awareness sessions targeting children, youth, families and other vulnerable community members across the West Bank. Activities should be implemented through engagement with local communities, community-based organisations, youth centres and other relevant community spaces to maximise outreach and reach populations who may have limited access to formal awareness-raising activities.

  Sessions should use age-appropriate, interactive and participatory approaches, including visual aids, storytelling, role-play and educational games, as appropriate to the target audience and context.

The contractor shall ensure that all facilitators conducting the community-based EORE-CPP sessions meet at least one of the following criteria:

- Verified certification as a qualified EORE-CPP facilitator accredited by the Palestinian Mine Action Center (PMAC)
- Commit to and successfully complete an accredited EORE-CPP Training of Facilitators (ToF) course.

Sessions should be delivered through certified EORE-CPP facilitators to a minimum of 5,000 individuals in affected communities across areas (A,B,C) in the West Bank.

❖ **Media and Digital Awareness Campaigns**

Develop, produce, and disseminate EOR-CPP awareness content through a range of communication channels to expand public outreach and reinforce key safety messages. Activities may include:

- Developing and producing educational podcasts.
- Producing and broadcasting EORE-CPP radio spots.
- Designing and implementing social media awareness campaigns and promotional content.
- Producing short promotional and educational videos.
- Developing new interactive EORE-CPP educational games and/or updating existing games, as appropriate.
- Printing and distributing educational games to support interactive learning and community engagement.

All media and digital content must communicate accurate, age-appropriate and technically approved EORE messages by UNOPS/UNMAS.

❖ **Theatre-Based EORE Awareness Activities**

Develop and deliver theatre-based EORE-CPP awareness activities to communicate life-saving safety messages through creative and engaging performances. This may include:

- Developing EORE-CPP-related theatre concepts and scripts.
- Engaging a professional theatre director and/or qualified theatre production team.
- Producing and staging theatre performances for children, youth and community audiences.
- Organizing performances across different governorates in the West Bank to maximize geographical coverage and community outreach.

The contractor shall ensure that team members involved in community-facing interaction meet at least one of the following criteria:

- Verified certification as a qualified EORE-CPP facilitator accredited by the Palestinian Mine Action Center (PMAC)
- Commit to and successfully complete an accredited EORE-CPP Training of Facilitators (ToF) course.

The theatre-based EORE-CPP awareness activities should be delivered to a minimum of 5,000 individuals in affected communities across areas (A,B,C) in the West Bank.

The scripts, storylines, characters and safety messages must be reviewed and approved by UNOPS/UNMAS before production and public performance.

❖ **Development, Production and Distribution of Educational Material Procurement and Promotional Kits**

Design, produce, print and distribute educational materials and EORE-CPP promotional kits to reinforce key safety messages and support awareness activities. Materials may include educational workbooks, notebooks, pens, school bags, stickers, water bottles and other relevant promotional and educational items.

Materials should incorporate UNOPS/UNMAS-approved EORE-CPP messages and characters, including the relevant UNOPS/UNMAS superhero characters, where appropriate. The content, designs and samples must be submitted to UNOPS/UNMAS for technical review and approval before mass production and distribution.

All four components are mandatory and must be included in every proposal submitted under this Call for Proposals. Applicants are required to demonstrate how each component will be implemented as part of an integrated EORE-CPP intervention. Proposals covering only selected components will not be considered. Applicants should clearly describe the activities, target audiences, geographical coverage, implementation approach and expected outreach under each component.

1.5. Target Beneficiaries

The primary beneficiaries of this grant are children and youth across the West Bank, who are among the group most vulnerable to the risks posed by explosive ordnance (EO). Children and young people may be unaware of the dangers associated with explosive remnants of war (ERW) , and their natural curiosity may increase the likelihood of accidental encounters with hazardous items. Through accessible, age-appropriate and engaging EORE activities , the project will help them develop the knowledge and behaviours needed to recognise potential threats, avoid dangerous items and locations, and report suspected explosive ordnance through appropriate channels.

Other key direct beneficiaries include families and vulnerable community members living in or accessing areas affected by explosive ordnance risks. The project will engage these groups through community-based awareness sessions, creative activities, media campaigns and the distribution of educational materials, ensuring that life-saving EORE messages reach beyond formal educational settings and are shared within households and local communities. Teachers, tutors, educational personnel, youth groups and community leaders will also be important beneficiary groups and multipliers. By engaging them in awareness activities and providing accessible EORE information and materials, the project will encourage the wider dissemination of accurate safety messages among children, families and community networks.

Indirect beneficiaries include wider households and communities across the targeted areas, as well as humanitarian actors, development agencies and local authorities who may benefit from increased public awareness of explosive ordnance risks and safer community environments.

Overall, the grant aims to reach a broad range of beneficiaries across the West Bank, with particular attention to children, youth and vulnerable groups, through locally driven and inclusive approaches that expand access to life-saving EORE messages.

1.6. Outcomes under Grant/funding

The implementation of this grant is expected to achieve the following outcomes, contributing to increased awareness of explosive ordnance risks, the promotion of safer behaviours, and expanded access to life-saving Explosive Ordnance Risk Education (EORE) across the West Bank.

- **Outcome 1: Expanded Community-Based EORE Outreach**

  Vulnerable communities, children and youth across the West Bank have increased access to EORE through locally driven awareness activities and engagement with community-based organisations and local networks. This approach will help extend the reach of life-saving messages beyond formal educational settings and ensure that different community groups are reached.

- **Outcome 2:Increased Knowledge and Adoption of Safer Behaviours**

  Children, youth, families and other targeted community members demonstrate improved knowledge and understanding of explosive ordnance risks, including the ability to recognize potential threats, avoid dangerous items and locations, and report suspected explosive ordnance through appropriate channels.

- **Outcome 3: Increased Reach and Engagement through Creative and Multimedia EORE Approaches**

  EORE messages reach wider audiences through the development and dissemination of educational podcasts, radio spots, social media campaigns, promotional videos, interactive educational games and theatre-based awareness activities. These approaches will support more engaging, accessible and age-appropriate communication of life-saving safety messages.

- **Outcome 4: Improved Availability and Use of EORE Educational Materials**

  Children, youth, and community members have increased access to appropriate, and engaging EORE educational materials, including workbooks, printed educational games, and promotional kits, featuring UNOPS/UNMAS-approved messaging and characters. These resources will reinforce key safety messages and promote sustained risk awareness across households and communities. A minimum allocation of $150,000 is expected for this component, with all designs and products subject to UNOPS/UNMAS approval prior to procurement.

1.7. Outcome Indicators

The Applicant is expected to design Outputs and related Indicators and Targets that will lead to the achievement of the Outcome(s) and Impact.

The selected Grantee(s) will be expected to have exclusive control over the achievement of the Outputs they formulate to contribute to the above Outcomes, although aspects of the quality and progress of the grant implementation shall be subject to review by UNOPS/UNMAS Occupied Palestinian Territory.

1.8. Grant/funding available

Total amount of Grant/funding available

The following table indicates the total amount of grant/funding available under this Call for Proposals.

Currency	Amount	Amount in words
USD	249,990	Two Hundred Forty-Nine Thousand Nine Hundred Ninety United States Dollars

Grant/funding amount limit per applicant

The following table indicates the limit of grant/funding allowable per applicant under this Call for Proposals.

Currency	Amount	Amount in words
USD	249,990	Two Hundred Forty-Nine Thousand Nine Hundred Ninety United States Dollars

1.9. Grant/funding Duration

The expected duration of the grant/funding is:

YEAR(S)	0	**MONTH(S)**	2

Applicants should note that these dates may be subject to change depending on factors that include, but are not limited to number, quality, and value of the proposals received, which may affect the duration of the proposal evaluations and award stage.

The selected grantee is expected to commence implementation immediately upon signing the Grant Agreement and to complete all activities within the 45-calendar-day implementation period. Applicants must therefore propose a realistic and detailed implementation plan demonstrating their capacity to mobilize resources and deliver all four mandatory components within the required timeframe. Applicant must demonstrate proven capability in the following areas:

- Previous Experience: Demonstrated track record of successfully managing prior grants within the Mine Action sector.
- Technical Capacity for EORE Sessions: Verified availability of certified Master Trainers and Facilitators dedicated to delivering Explosive Ordnance Risk Education.

1.10. Applicant Eligibility

Applicant category(ies)

The following categories of applicants are eligible to apply under this Call for Proposals.

- ❖ Non-governmental organizations (NGOs)
- ❖ Civil society organizations (CSO)
- ❖ Grass-roots organizations
- ❖ Ethnic organizations
- ❖ Academic and research institutions

Applicant country of registration and nationality

Applicants that are included or excluded under this Call for Proposals with regard to country of registration and nationality (for individuals) are as follows:

Included countries State of Palestine

The applicants must be duly registered organization in State of Palestine and legally operating at West Bank, at the time of proposal submission

Additional conditions of ineligibility

The applicant shall not fall under any of the conditions listed in the **Instructions to Applicants**, Article 1, which makes the applicant ineligible for this grant/funding.

1.11. Equipment

N/A

1.12. Communication and Visibility

United Nations Mine Action Service (UNMAS) Occupied Palestinian territory is a programme implemented by UNOPS under the Financial Regulations and Rules of UNOPS, but under the overall oversight and strategic direction of the United Nations Mine Action Service, a section of the UN Secretariat's Department of Peace Operations ("DPO").
The Grantee will be expected to increase the visibility of the UNMAS and Donor during the implementation of the grant.

1.13. Grant/Funding Audit

Following the completion of the grant/funding, the selected Applicant may be subject to an audit to evaluate its performance in terms of its financial operations and reporting.

The Applicant is responsible for ensuring that proper accounting records are maintained for preparing the financial report(s), and for making available to the auditors, as and when required, all accounting records and other relevant records and information. The responsibility for safeguarding the assets of the Grant/funding for the prevention and detection of fraud, error and non-compliance with the Grant/funding vests with the Applicant.

1.14. Insurance Requirements

The Applicant shall bear responsibilities in respect of life, health, accident, travel or any other insurance coverage for any person who may be necessary or desirable for the purpose of this grant/funding or for any personnel undertaking activities under this grant.

Except for any self-insurance program maintained by the selected Applicant and approved by UNOPS for purposes of fulfilling the Applicant's requirements for maintaining insurance under the grant/funding, the selected Applicant shall therefore take out and maintain insurance with reputable insurers that are in good financial standing and that are acceptable to UNOPS. Prior to the commencement of any obligations under the applicable Legal instrument, the selected Applicant shall provide UNOPS with evidence, in the form of a Certificate of Insurance or such other form as UNOPS may reasonably require, that demonstrates that the Applicant has taken out insurance in accordance with the requirements of the grant/funding.

UNOPS reserves the right, upon written notice to the Applicant, to obtain copies of any insurance policies or insurance program descriptions required to be maintained by the selected Applicant under the applicable Legal instrument. The selected Applicant shall promptly notify UNOPS concerning any cancellation or material change of insurance coverage required under the grant/funding.

1.15. Preventing Sexual Exploitation and Abuse & Harassment, Harsh , or Inhumane Treatment

The selected Applicant shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by its Personnel or any other persons engaged and controlled by Applicant to perform any activities under the Agreement. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such a person. In addition, the Applicant shall refrain from, and shall take all reasonable and appropriate measures to prohibit its Personnel or other persons engaged and controlled by it from exchanging any money, goods, services, or other things of value, for sexual favors or activities, or from engaging any sexual activities that are exploitative or degrading to any person.

The United Nations shall not apply the foregoing standard relating to age in any case in which Applicant's Personnel or any other person who may be engaged by the Applicant to perform any activities under the Agreement is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Applicant's Personnel or other such person who may be engaged by Applicant to perform any activities under the Agreement.

Reference is also made to Article 11: "Harassment, Harsh, or Inhumane Treatment" of the United Nations Supplier Code of Conduct which shall apply, mutatis mutandis, to all UNOPS PSC Applicants:

"The UN expects its suppliers to create and maintain an environment that treats all employees with dignity and respect. The UN further expects that its suppliers, their parent, subsidiary and affiliated entities as well as any subcontractors, will neither use or engage in, nor allow their employees or other persons engaged by them to use or engage in, any: threats of violence,

verbal or psychological harassment or abuse, and/or sexual exploitation and abuse. Sexual exploitation and abuse violate universally recognized international legal norms and standards and have always been unacceptable behaviour and prohibited conduct for the UN. ***Prior to entering into agreements with the UN, suppliers are informed of the standards of conduct with respect to the prohibition of sexual exploitation and abuse, expected by the UN. Such standards include, but are not limited to, the prohibition of: (1) engaging in any sexual activity with any person under the age of 18, regardless of any laws of majority or consent, (2) exchanging any money, employment, goods, services, or other things of value, for sex, and/or (3) engaging in any sexual activity that is exploitive or degrading to any person. The UN expects its suppliers to take all appropriate measures to prohibit their employees or other persons engaged by the suppliers, from engaging in sexual exploitation and abuse. The UN also expects its suppliers to create and maintain an environment that prevents sexual exploitation and abuse. United Nations contracts will contain provisions concerning a supplier's obligation to take appropriate measures to prevent sexual exploitation and abuse. The failure by a supplier to take preventive measures against sexual exploitation or abuse, to investigate allegations thereof, or to take corrective action when sexual exploitation or abuse has occurred, constitute grounds for termination of any agreement with the United Nations.*** *Moreover, no harsh or* inhumane treatment, coercion or corporal punishment of any kind is tolerated, nor is there to be the threat of any such treatment."

Further to the above, if the Applicant does not have the internal capacity to conduct investigations on matters pertaining to Sexual Exploitation, Abuse and Sexual Harassment, it must hire qualified investigators in close consultation with UNOPS. UNOPS reserves the right to assess the qualifications of the external investigators being proposed by the Applicant.

1.16. Content of Proposal Submissions

Applicants shall include the following:

- Proposal
- Annex 1: Declarations
- Annex 2: PSEA self-assessment form or UNPP extract if available.
- Annex 3: Grant Support Agreement template
- as for the Financial Proposal - Now part of the Grant + , please fill it there.

Applicants must carefully read and understand the Requirements in this Call for Proposals and the **Instructions to Applicants** before completing the Proposal and Annexes.

Useful Guidance Materials:

A. **Case Study Guidelines for Grantees**

B. **Understanding the Results Chain and Developing Logical Frameworks**

C. **The United Nations Mine Action Strategy 2019-2023**

D. **United Nations Gender Guidelines for Mine Action Programmes**

E. **United Nations Supplier Code of Conduct - Rev. 06, December 2017**

1.17. Partial Proposals

Partial proposals will not be permitted. Applicants shall submit a proposal for the total scope of the grant/funding and address all of the Requirements in this Call for Proposals. Evaluation will be based on compliance with the total requirements.

1.18. Consortium Proposals

Where a CFP permits the submission of consortium proposals, applicants within that consortium are not permitted to also submit their own respective standalone proposal; or vice-versa. Receipt of more than one proposal from an applicant, whether in consortium or standalone, may result in disqualification of both applications at the discretion of UNOPS.

1.19. Sub-granting[2] and Contracting[3]

Sub-granting and contracting are only permitted under this Call for Proposals as follows:

Sub-granting	**Permissible**
Contracting	**Permissible**

1.20. Proposal Currency

The proposal budget shall be prepared in the following currency(ies):
United States Dollars (USD).

1.21. Language of Proposals

All proposals, information, documents and correspondence exchanged between UNOPS and the applicant shall be in:
English

1.22. Proposal Submission

The deadline for the submission of proposals is **Dec 4, 2026**. Proposals shall be submitted using the following method:

Applicants must:

- Create their profile in Grant+: grantplus.unops.org
- Create their organization profile, and
- Apply to the funding opportunity within Grant+.

The application consists of:

- Entering basic information about the proposal
- Creating the financial proposal in the platform
- Creating the result framework in the platform

[2] Sub-grant is when an entity is selected by the implementing partner to implement activities on behalf of the implementing partner and complies with the same principles as outlined in the UNOPS Operational Instruction on Grant Support.
[3] Contracting is done when an implementing partner procures services, goods or works using the procurement procedures of the IP.

- Uploading the narrative proposal and other required documents per section 1.16 above

User guides and how-to videos are also available on the platform by clicking on the “Guidance” at the top right of the Grant+ landing page.

In case of any technical issues or bugs regarding the use of the platform, applicants may contact UNOPS System Support by clicking on the “?” in the top right corner of the grantplus.unops.org, once registered on the platform.”

Refer to Article 10, “Proposal Submission”, of the Instructions to Applicants for details on the specific requirements for proposal submission.

Proposal Validity

Applicant organizations must agree to consider their proposal valid from the time of submission for a period of implementation, without any changes made.

1.23. Type of Legal Instrument

The applicable legal instrument(s) are identified hereunder.

1. Grant Support Agreement

1.27 Contact Information

All correspondence, notifications and requests for clarifications in relation to this Call for Proposals shall be done via Grant +, in case of difficulties please also copy to:

Name	Tariq Habbashi
Title	Procurement & Grants Officer , UNOPS/UNMAS OPT Programme PSC - UNOPS
Email	Tariqh@unops.org

Name	Najwa Jarar
Title	Project Lead - Capacity Enhancement , UNOPS/ UNMAS OPT Programme PSC - UNOPS
Email	Najwaj@unops.org

1.28 Important Dates and Deadlines

The following tables provide the key dates and deadlines pertaining to this Call for Proposals.

	Date	Time	Timezone
	Dec 04, 2026	[12:00]	Palestine time
	Nov 26, 2026	[10:00]	Palestine time
	Nov 18 , 2026	[12:00]	Palestine time
	Nov 25, 2025	[10:00]	Palestine time
Expected agreement start date	**Dec 20, 2026**	[08:00]	Palestine time

The Pre- Proposal meeting link:

Pre-Proposal Meeting- Save the Date

There is no need to send the confirmation for attendance, Just save the link and attend it for the Detailed information on this CFP

1.29 Additional Instructions for Applicants

The security situation in the West Bank and the Occupied Palestinian Territory remains fluid and unpredictable. Whilst the work environment is permissive, this may change in some areas. The applicants are required to clarify in their submissions in what ways they are applying risk management processes to ensure that the security context, including the security of personnel, equipment and premises, is effectively managed. The applicants are required to ensure that their security considerations reflect a low-profile, gender-sensitive approach and precaution-focused measures, supported by an ability to deliver them.

The applicants are expected to demonstrate commitment to achieve the outlined objectives by the **28 February 2027** as a firm deadline, taking into consideration the following:

- Retention and protection of personnel and equipment in volatile situations during project's implementation.
- Outreach to beneficiaries in a volatile situation, including consideration of remote activity modalities in situations of restricted access.
- Liaison and communication with local authorities to facilitate authorization processes.
- Adaptation of security, health and safety measures during delivery of sessions and provision of training.
- The applicants are expected to procure equipment as necessary for reporting and coordination purposes.
- The applicants are expected to avail any needed logistics and transportation of personnel and/or beneficiaries.

- The applicants are expected to secure sufficient space for delivering training sessions that are equipped with all requirements and comfortable for the use of beneficiaries. The applicants can lease space as needed. All lease costs included in budgets will be carefully considered during the evaluation of grant proposals and will contribute to considerations of reasonableness of cost in the proposal.

2. REQUIREMENTS

2.1 Approach and Methodology

The following cross-cutting areas must be covered:

Do no harm approach:

The implementation of the project must enhance how policies and programs interact with social-cohesion issues and community dynamics to minimize the negative impacts and maximize positive impacts. It will be important to ensure the activities to be implemented are conflict-sensitive and mitigate risks by planning for possible risk scenarios and developing a response plan. The Do No Harm principle will allow interventions to be inclusive of both volunteers and host communities and ensure they can both contribute to project activities equitably.

Gender:

The Gender Guidelines for Mine Action are applied and UNOPS/UNMAS will continue monitoring data related to victims of ERW and other explosive hazards, disaggregated by gender/age/location, to ensure early identification of potential/actual new trends in terms of at-risk groups and victim profiles and timely gender-sensitive recommendations for preventive action. Accurate, tailored informative materials will be disseminated to individuals of all ages and gender on the threat of ERW. Targeted risk education activities will be conducted for at-risk populations: UNOPS/UNMAS will seek to engage volunteers to support the dissemination of awareness messages in vulnerable communities. As evidence suggests that men and boys are at greatest risk, they will be the prime targets of the intervention. Similarly, women will continue to be a primary beneficiary group to prevent casualties and share awareness messages amongst their families. The Grant's activities must promote gender equality and equal opportunities for women and men as one of the critical elements for social cohesion.

Participation of women:

Women should be meaningfully involved in the planning, design, implementation and monitoring of EORE activities and materials that affect them and their communities. Their participation helps ensure that activities are responsive to their needs, priorities and experiences, while promoting equal opportunities for women and men to contribute to and benefit from the project. The applicant should demonstrate how women's participation will be encouraged and facilitated throughout project implementation.

Disability:

In line with the UN's Disability Inclusion Strategy, the applicant must ensure that disability inclusion is mainstreamed throughout the design and implementation of project activities. This includes identifying and addressing barriers that may prevent persons with disabilities from accessing and participating in EORE activities on an equal basis with others. The applicant should consider accessibility when selecting venues, designing EORE materials and planning awareness activities, and make reasonable efforts to accommodate the different needs of persons with disabilities. Where possible, persons with disabilities and their representative organizations should be consulted to ensure that activities and materials are inclusive and responsive to their needs.

The applicant should also monitor the participation of persons with disabilities during project implementation and identify any challenges to their meaningful inclusion.

Protection from Sexual Exploitation and Abuse Requirements:

In regards to the UNOPS Preventing Sexual Exploitation, Abuse and Harassment (PSEAH) must be adopted to ensure that the applicant follows strict PSEAH guidelines, which involves all personnel attending PSEAH training and adhering to a code of conduct. All implementing partners will be provided ethics, gender and integrity training to ensure all personnel engage with beneficiaries appropriately. UNOPS/UNMAS uses the PSEAH complaints mechanism set up by the UN's PSEAH network and a confidential hotline managed by an independent service provider on behalf of UNOPS and accessible free worldwide, alongside the UNOPS/UNMAS complaints number, which is also an available port for PSEAH complaints. The complaints logged with UNOPS are handled by the Internal Audit and Investigations Group. The activities should ensure that beneficiaries are aware of their rights, services and where / how to access them, and that sexual exploitation is not tolerated before, during and after the completion of the project activities. The approach in this case must systematically integrate PSEA in information campaigns, awareness-raising, training and meetings with beneficiaries.

Health and Safety:

The health and safety of UNOPS/UNMAS and implementing partner staff and our beneficiaries is of paramount importance and is at the heart of all explosive hazard removal operations. Project teams are trained to international standards and equipped with the necessary skills and equipment to identify and mitigate risks, operate safely and reduce the likelihood of incidents. UNOPS/UNMAS Palestine has a robust security management system to ensure staff safety, which involves close coordination with the United Nations Department for Safety and Security (UNDSS) in the West Bank, as well as the United Nations Relief and Works Agency (UNRWA) and the Humanitarian Country Team (HCT). Throughout the project, UNOPS/UNMAS Palestine will work in line with UNDSS rules and advice.

Grant Reporting:

To ensure effective monitoring, accountability, and alignment with project objectives, the grantee will be required to submit regular narrative and financial reports throughout the duration of the grant implementation period. These reports will allow UNOPS/UNMAS to track progress, assess performance, verify outputs and outcomes, and ensure proper use of funds. The following reporting requirements will apply under this grant:

Inception Report:

Within 10 days of the grant start date, the grantee will submit an inception report outlining the detailed implementation plan, activity timeline, planned EORE activities under all four components, target audiences, geographical coverage, coordination mechanisms and monitoring arrangements. The report should also highlight any initial risks or challenges and propose mitigation strategies. This document will serve as the baseline for monitoring and guide subsequent implementation and reporting.

Progress Report :

The grantee will submit one interim narrative and financial progress report during the implementation period. The report should provide a detailed account of activities implemented, progress against planned outputs and outcomes, and achievements under each of the four mandatory components. It should include the number of EORE sessions conducted and participants reached, disaggregated by age and gender where possible; community outreach activities; media and digital content produced and disseminated; educational games developed or updated and distributed; theatre scripts developed and performances delivered; and educational materials and promotional kits produced and distributed.
The report should also outline challenges encountered, lessons learned, any adjustments made to the implementation plan, and progress against the approved workplan. The accompanying financial section must present expenditures by budget line and demonstrate compliance with the approved budget.

Final Narrative and Financial Report:

Within 15 days of project completion, the grantee will submit a comprehensive final report summarizing the overall implementation of the grant. The narrative report should present achievements against objectives, measurable outcomes, overall impact, lessons learned, and recommendations for future EORE programming. The financial report must provide a complete and final account of all expenditures incurred, supported by appropriate documentation, and reconciled against the approved budget.

SN	Description of Report	Quantity	Estimated Due date
1.	Inception Report outlining the work plan, implementation timeline, training schedule, planned activities, and key milestones	1	28 December 2026

2.	Interim Progress Report	1	15 January 2027
3.	Final Narrative and Financial Report includes details of all activities, results achieved, lessons learned, and recommendations for future capacity development. In addition to financial report details expenditures linked to the project	1	22 February 2027

2.2 Implementation Plan Requirements

Using the proposed outputs, deliverables and activities, in view of achieving the outcomes of the grant/funding, complete the Implementation Plan. The Implementation Plan should accurately show the sequence and timeframe for the delivery of each activity and output.

2.3 Implementing Partner Monitoring Plan Requirements

Complete the Implementing Partner (IP) Monitoring Plan.

The implementing partner will be required to submit a monitoring plan that is consistent with the Monitoring and evaluation provisions of the project.

2.4 Budget Requirements

a. Budget Ceiling: USD 249,990

b. At a minimum, the budgets must include:

i. An estimate of direct costs, which include all of the expenses that are required for, and can be tracked directly to, the grant/funding accounts. Direct costs must be broken down by expense subcategory, by expense line item and by year.

ii. A description of assumptions or justifications underlying the estimates

c. The costs will be eligible only if these are incurred for the purpose of this grant/funding and within the duration mentioned in the legal instrument (including any amendments)

d. Article II, Section 7, of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including UNOPS as a subsidiary organ, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All proposals shall be submitted net of any direct taxes and any other taxes and duties

e. Grant budgets may include Indirect Costs up to 10% of Direct Costs. In case of Subgrants, Indirect Costs on the subgrant amount should be calculated and presented separately.

f. Implementation of the project will be subject to funding outside the control of UNOPS, and as such, where sufficient funds are not made available to UNOPS by its funding sources, UNOPS reserves the right to either introduce progressive expenditure ceilings into the relevant Legal Instrument; or terminate the relevant Legal Instrument.

3. EVALUATION METHOD AND CRITERIA

Proposals submitted in response to this CFP document shall be evaluated following the cumulative analysis methodology, which consists of the following steps:

Preliminary screening: This includes a pass/fail assessment of whether proposals comply with the formal and eligibility criteria stated in Table 1: Formal and Eligibility Criteria. All proposals which pass this stage will go through a subsequent evaluation as follows.

Technical evaluation: This assesses the technical points achieved by each proposal, as per the maximum obtainable points assigned per criteria group in Table 2.1: Parts of the Technical Proposal Evaluation. Only proposals that meet the minimum threshold indicated in Table 2: Technical Criteria shall be considered substantially compliant at this stage. Evaluation of the technical proposals shall be completed prior to opening the financial proposals.

Financial evaluation: Financial proposals will only be opened for proposals that have achieved the minimum threshold in the technical evaluation. Financial proposals shall be checked for any mathematical errors in accordance with Article 15, “Minor Informalities, Errors or Omissions” in the Instructions to Applicants. The total financial proposal points achieved for each proposal are determined in accordance with Table 3: Financial Criteria.

Combined/cumulative analysis: This evaluation will be conducted based on a combined/cumulative analysis, analyzing all of the relevant costs, risks and benefits for each proposal. The combined analysis includes the scores from both the technical evaluation, including factors such as risks, sustainability, and others, and the financial evaluation, using a predefined weighting method.

The maximum number of points that an applicant may obtain for its proposal are as follows:

Technical proposal: **80** points

Financial proposal: **20** points

The weighting of the technical and financial proposals will be 80:20 – the ratio determined for the technical proposal and the financial proposal)].

UNOPS may request clarification or further information in writing from applicants at any point during the evaluation process. In this case, any response from an applicant shall not modify the substance of the proposal, including both the technical and financial aspects of the proposal. UNOPS may use such information to interpret and evaluate the relevant proposal.

The evaluation of a proposal by UNOPS shall be carried out against the evaluation criteria described in the following tables.

UNOPS reserves the right not to award any grant/funding for any reason.

The criteria included in the following tables are examples of what may be included under each type of criteria. The evaluation shall include formal and eligibility criteria, technical criteria and financial criteria but the specific individual criteria within each of these three areas may be modified, removed or added to as needed for this CFP document.

3.1 Preliminary Screening

Upon the opening of the applications, UNOPS shall proceed to a Preliminary Screening of the applications to confirm that all documents and technical information requested in this CFP have been provided, and UNOPS will assess the completeness of each document submitted. UNOPS may, without further consultation with the applicant(s), reject any applications during the Preliminary Screening stage that do not comply with the Formal and Eligibility criteria requirements set out in this CFP.

Applications that are incomplete or contain material deviations from, or reservations to, the terms of the applicable Legal Instrument and its General Conditions, may at the absolute discretion of UNOPS, be rejected or excluded from further consideration at any time during the evaluation, including after the Preliminary Screening.

Table 1 FORMAL AND ELIGIBILITY CRITERIA		
Criteria evaluated on a pass/fail basis during the preliminary screening	**Documents to establish compliance with the criteria**	**Pass/Fail**
1. The applicant is eligible as defined in Article 1, "Applicant Eligibility" in the **Instructions to Applicants**.	• **Proposal** • **Annex 1: Declarations** • **Annex 2: PSEA Self-assessment** • **Registration in the Program Country**	
2. The proposal is complete and includes all completed forms and other documentation requested in the Particulars, 'Content of Proposal Submissions'.	• **All documentation requested in the Particulars, 'Content of Proposal Submissions'**	
3. The applicant accepts the conditions in the template for agreement, as specified in the Particulars 'Type of Legal Instrument'.	• **Annex 1: Declarations**	
4. Applicant organizations must possess their own standalone internal Code of Conduct (or ethical conduct policy), which includes (without limitation), policies relating to the Prevention of	• **Applicant(s) organization's Code of Conduct document**	

	Sexual Exploitation and Abuse		
5.	Applicant organization(s) comply with the maximum budgets stipulated in the Budgets Requirements section	• **The budget total in the submitted Financial Proposal does not surpass the respective budget ceiling(s).**	
6.	The applicant is a duly registered organization in the State of Palestine and is legally operating in the West Bank at the time of proposal submission	• **Organization registration documents**	
7.	The applicant has signed the Proposal **Declaration**	• **Signed Proposal Declaration**	

3.2 Technical Evaluation

Table 2 TECHNICAL CRITERIA	
Criteria evaluated based on scoring during the technical evaluation	**Documents to establish compliance with the criteria**
The maximum number of technical points obtainable is detailed in Table 2.1: Parts of the Technical Proposal Evaluation. To be technically compliant, applicants must obtain a minimum threshold of 70% of the total obtainable points.	• Proposal • [Include any additional required documentation]

	Table 2.1 Parts of the Technical Proposal Evaluation	**Obtainable points**
1.	Applicant's organizational capacity, expertise, and past experience in a similar environment	15
2.	Proposed methodology, approach and implementation plan	55
3.	Key personnel proposed: Master trainers and Facilitators	10

Total technical proposal points	**80**

Table 2.1.1 Part 1: Applicant's capacity and expertise

No.	Criteria to be evaluated	Documents to establish compliance with the criteria (not exhaustive)	Points
1.1	The applicant has comparative advantage and general organizational capability to support effective implementation: management structure; financial stability and project financing capacity; management controls; and the extent to which any work would be sub-granted/contracted.	• **Copy of audited financial statements for the last 3 years.** • **Proposal**	4
1.2	The applicant has recent and relevant specialized knowledge and experience in similar activities and thus understands the problem and sound analysis of its causes.	• **Proposal**	4
1.3	The applicant has the presence or experience working in the relevant region, country or area and understands how the problem is experienced by people, including differential impact on vulnerable and marginalised groups such as women and children.	• **Proposal**	4
1.4	The applicant has the capacity to undertake the current proposed activities in addition to its current workload.	• **Proposal**	3
Total points for Part 1			**15**

Table 2.1.2 Part 2: Proposed design, methodology, technical approach and implementation plan

No.	Criteria to be evaluated	Documents to establish compliance with the criteria (not exhaustive)	Points
2.1	The proposal is substantially compliant and does not contain any material deviation(s) from the minimum requirements as stipulated in this CFP document, which	• **Proposal**	2

	indicates the applicant's understanding of these requirements.		
2.2	The applicant's proposed approach and methodology is consistent with objectives and targeted outcomes of the grant/funding and the objectives of the UNOPS Project Activities under which this grant/funding opportunity is available. *Projects with a compelling evidence base will be scored higher*	• **Proposal**	2
2.3	The proposed approach is technically sound and provides a clear response to the needs and problems identified	• **Proposal**	2
2.4	The proposed approach is considered to be an efficient way to deliver the activities and achieve the proposed outputs and outcomes.	• **Proposal**	4
2.5	The approach is feasible given the operating environment (e.g., access, security, climatic conditions, etc.).	• **Proposal**	2
2.6	The activities proposed under the Implementation Plan are aligned with the proposed approach and methodology. The Implementation Plan demonstrates the applicant's capacity to plan and implement the Grant Support Project Activities within the identified timelines. Each output has a clear, sufficiently detailed set of activities that will lead to its delivery	• **Proposal**	2
2.7	The applicant has identified tangible outputs that clearly support the achievement of the expected outcomes. The outputs and activities are clearly defined with realistic targets.	• **Proposal**	2
2.8	The proposal satisfactorily demonstrates that the Health, Safety, Social and Environmental (HSSE) requirements in relation to the Grant Support Project Activities will be met.	• **Proposal**	3
2.9	The proposal satisfactorily demonstrates that the Protection from Sexual Exploitation and Abuse (PSEA) requirements in relation	• **Proposal**	3

	to the Grant Support Project Activities will be met.		
2.10	The applicant's proposed sub-grantees, if identified, will undertake appropriate quantities of Grant Support Project Activities, have demonstrated the capacity to undertake the work and are appropriately located to undertake these Activities.	• **Proposal**	2
2.11	The IP Monitoring Plan details how different work elements will be monitored, controlled.	• **Proposal**	2
2.12	The indicators provide a true measure of the result and are the means of verifying a realistic way to capture the information required.	• **Proposal**	2
2.13	The implementation plan is feasible and sufficiently detailed, with the proposed activity period and schedule representing the most efficient use of resources.	• **Proposal**	4
2.14	The outputs and activities show a logical connection to the project outcomes defined in the CFP, and all key activities described in the project design and technical approach are included in the logical framework.	• **Proposal**	3
2.15	The proposal includes an adequate and appropriate disaggregation of data, including by age and gender.	• **Proposal**	2
2.16	The proposed tools to measure indicators are appropriate	• **Proposal**	2
2.17	The frequency of data collection is sufficient to meet the reporting requirements of the project	• **Proposal**	1
2.18	The Applicant has properly addressed the five gender considerations of: i) Gender and diversity analysis, ii) Gender and Diversity mainstreaming, iii) Organizational maturity, iv) Proposed Team(s) and v) Innovation in relation to Gender and Diversity.	• **Proposal**	3

2.19	The proposal has clearly identified the targeted direct and indirect beneficiaries.	• **Proposal**	2
2.20	The proposal has a clear beneficiary accountability mechanism which will include vulnerable and minority groups such as women and children.	• **Proposal**	2
2.21	The applicant has identified stakeholders as critical to the success of the project, with a clear understanding of how their contribution to the project will be realised.	• **Proposal**	2
2.22	The proposal demonstrates a sound approach to quality management, including evidence of a working internal quality management system with SOPs that benchmark quality standards	• **Proposal**	2
2.23	The applicant has clearly presented other relevant issues, describing how the project will address or contribute to them	• **Proposal**	2
2.24	The proposal identifies risks, across key categories (including finance, stakeholders, operations, people) and provides an appropriate risk rating and adequate responses to mitigate the risk likelihood and/or impact?	• **Proposal**	2
Total points for Part 2			**55**

Table 2.1.3 Part 3: Key personnel proposed

No.	Criteria to be evaluated	Documents to establish compliance with the criteria (not exhaustive)	Points
3.1	The composition and structure of the applicant's proposed team is appropriate and the proposed management roles and other key personnel roles are suitable for the implementation of the Grant Support Project Activities.	• **Proposal**	3

3.2	The applicant describes and justifies its plan for the size and composition of its team.	• **Proposal**	2
3.3	The applicant demonstrates that the proposed key personnel: Master trainers and Facilitators are competent.	• **Proposal**	2
3.4	The Applicant has clearly demonstrated the level of effort for the proposed positions (i.e. which positions will be dedicated 100% to the project versus shared positions).	• **Proposal**	1
3.5	The proposed level of recruitment required to mobilize the project is acceptable and has a comprehensive plan on how to recruit and retain qualified personnel to support the implementation of the grant with a strategy on managing staff turnover to ensure minimum disruption to the implementation. *Submission of qualified alternate candidates shall be scored favourably.*	• **Proposal**	2
Total points for Part 3			**10**

3.3 Financial Evaluation

Table 3 FINANCIAL CRITERIA

Criteria evaluated based on a cumulative analysis methodology during the financial evaluation		**Documents to establish compliance with the criteria**	**Points**
1.	The applicant's cost estimates and the assumptions made for the estimates are reasonable and are within the market price range	• **Financial Proposal**	10
2.	i) The applicant has provided sufficient justification of budget lines and lump sums and realistic unit costs.	• **Financial Proposal**	5

	ii) The allocation of budget among different categories is appropriate, particularly the allocation between activities and the operational budget, and the budget assumptions made..	• **Financial Proposal**	5
Total financial proposal points			**20**

List of Annexes to the CFP

Proposal template **to be returned by Applicants**

Annex 1: Declaration **to be returned by Applicants**

Financial Proposal **to be returned by Applicants** **form via Grant +**

Instructions to Applicants

Annex 2: Protection from sexual exploitation and abuse (PSEA) implementing partner self-assessment form, **to be returned by applicant or provide UNPP Link**

Annex 3: Grant Support Agreement template